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Medical Assisting Online is a ready-to-use online course that coordinates with Kinn's The Medical Assistant, 10th Edition. In this unique online world, you'll report for work to a fictitious medical practice, complete with virtual co-workers, physicians, and patients. With the help of an online mentor, you will be challenged to perform essential functions of the front and back office such as checking in patients, filing insurance claims, taking vital signs, administering medications, and much more. This "on-the-job" experience helps you apply the skills and concepts presented in the text to real-life practice scenarios. Along the way, you'll have the opportunity to test your understanding of important topics and improve your skills through valuable advice and feedback. Engaging Training Activities cover key curriculum competencies, guiding you step-by-step through important skills and encouraging you try them on your own. Self-comprehension questions and learning activities interspersed throughout allow you to check your comprehension and learn from feedback. Self-evaluation checklists at the end of each lesson help you review key objectives and check off the items you've mastered. Pop-up boxes provide further explanations, forms, or oversized figures, enabling you to "dig deeper" and see the tools and paperwork actually used on the job. Learning objectives are clearly stated at the beginning of each lesson, and revisited throughout in case you need more information

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incorporates use of SimChart® for the Medical Office software (sold separately) designed to ensure that you are practice-ready. Key vocabulary terms and definitions are presented at the beginning of each chapter and highlighted in text discussions. Summary of Learning Objectives serves as a checkpoint and study tool. Robust companion website includes chapter quizzes, sample certification exams, procedures videos, and interactive exercises. Patient education and legal and ethical features help relate content to practical use. NEW! Chapter reviews medical terminology, anatomy and physiology, and pathology to help you build a solid foundation. NEW! Reorganized and expanded content covers medical office accounts, collections, banking, and practice management to build a deep understanding of the workings of a medical office. NEW! Artwork focused on the workings of a modern medical office includes updated illustrations and photographs of procedures and medical records. NEW! Expanded and updated sample certification exams help you practice and prepare for certification. NEW! Streamlined presentation refines organization and writing for easy comprehension. NEW! Coverage of patient-centered care featured throughout textbook.

Designed to accompany Lippincott Williams & Wilkins' Clinical Medical Assisting, Third Edition, this student study guide includes perforated skill performance evaluation forms; chapter outlines and learning objectives; matching, multiple-choice and critical thinking exercises; patient teaching exercises; and learning self-assessment exercises.

More than ever before, medical assistants today must perform complex tasks, possess strong computer and patient screening skills, and communicate effectively with patients and other medical professionals. **CLINICAL MEDICAL ASSISTING: A PROFESSIONAL, FIELD SMART APPROACH TO THE WORKPLACE**, Second Edition, gives you the confidence to succeed in this demanding profession by

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thinking on a higher level, developing critical problem-solving skills, and mastering the necessary clinical competencies and technical skills. Newly organized for greater effectiveness, the Second Edition of this unique book includes new chapters on Clinical Trends in Health Care, Health Coaching and Patient Navigation, and Specialty Procedures. The new edition is also aligned and mapped to current ABHES standards and the newly approved 2015 CAAHEP standards. The book ' s practical, toolbox approach, combined with in-depth electronic medical records training, will help you begin your journey to becoming a successful, professional clinical medical assistant. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

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